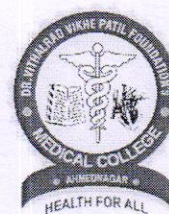


Dr. Vithalrao Vikhe Patil Foundation's
MEDICAL COLLEGE & HOSPITAL

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DVVPF's/MCHA/DO/2021/ 93

Date: 05 / 01 / 2021

Minutes of the Meeting of Internal Quality Assurance Cell (IQAC) held on Tuesday, 05th January 2021 at 03:00 pm.

The meeting of the Internal Quality Assurance Cell (IQAC) was held on **Tuesday, 05th January 2021 at 03:00 pm through ZOOM Cloud Meetings app.**

The following members were present

Sr. No.	Name	Designation
01	Dr. Sunil Natha Mhaske	IQAC Chairman
02	Dr. Sandeep Kadu	IQAC Director
03	Dr. Pritish Raut	IQAC Coordinator
04	Dr. B. Sadananda	Member (Management)
05	Dr. Arun Tyagi	Member (Teaching Staff)
06	Dr. Jayant Gadekar	Member (Teaching Staff)
07	Dr. Gautam Aher	Member (Teaching Staff)
08	Dr. Sushil Kachewar	Member (Teaching Staff)
09	Dr. Sudhir Pawar	Member (Teaching Staff)
10	Dr. Abhijit Awari	Member (Teaching Staff)
11	Dr. Satish More	Member (Administrative Staff)
12	Dr. Abhijit Merekar	Member (Administrative Staff)
13	Mr. Vilas Ghule	Member (Administrative Staff)
14	Mr. Anil Sinare	Member (Administrative Staff)
15	Mr. Prasad Kajale	Member (Administrative Staff)
16	Dr. Girish Kulkarni	Member (Local Society)
17	Ms. Trisha Kshirsagar	Member (Student Representative)
18	Mr. Jagdish Chavan	Member (Administrative Staff)
19	Mr. Shekhar Kolapkar	Member (Administrative Staff)
20	Dr. Sangita Patil	Member Secretary

Leave of absence was granted to Dr. Abhijit Diwate, Dr. Shyam Ganvir and Dr. Rohan Kharde who informed about their inability to attend the meeting due to their pre-occupation.

Hon'ble Chairman welcomed the members. He briefly reviewed the development since the last meeting.

Thereafter the business of the meeting was started.

Item No. 1: To confirm the minutes of the last meeting of the Internal Quality Assurance Cell (IQAC) held on 12th October 2020.

Resolution No.1: It was resolved that the minutes of the last meeting of Internal Quality Assurance Cell (IQAC) held on 12th October 2020 be confirmed.

Item No. 2. Considering the need for Oxygen demand in Covid Pandemic installation of Pressure Swing Absorption (PSA) plant.

Resolution No.2: It was decided that need for Oxygen during Covid Pandemic must not be compromised and suggestion was unanimously accepted for the installation of Pressure Swing Absorption (PSA) plant and provision of oxygen cylinders.

Item No. 3: To review the department-wise achievements as per the strategic plan document

Hon'ble Chairman took review of department wise achievements as per the strategic plan document of the Institution. Each Head of Department explained the status of the visions, whether they have fully achieved, in process or to be started.

Resolution No.3: After the detailed discussion it was resolved to appreciate the efforts taken by the faculty members of each department in achieving the progress till date. It was further resolved that efforts should be taken to achieve and complete the remaining task.

Item No. 4: Development of application quality benchmarks / parameters for various academic and administrative activities of the Institution.

Resolution No.4: The Chairman and the committee members suggested the following quality benchmarks / parameters to improve the academic and administrative activities:

- a. It was decided that at least 90% of the lectures taken by the faculty should be uploaded on the college website at the earliest. The ICT cell has assured that they will provide all the support that is needed.
- b. All Heads of Departments need to take proper steps to ensure that the average attendance in the class rooms is not less than 85%.
- c. Faculty need to adopt various innovative techniques so that students become more interested to attend the class.
- d. All the members agreed that students need to be encouraged for research activities and for that Research Cell will provide appropriate environment and guidance to the UG / PG students.

Item No. 5: Development of quality culture in the Institution

Resolution No.5: Chairman informed that all head of departments and faculty members need to be aware regarding development of Quality Culture in the Institution. Chairman also mentioned that Institution is already accredited with ISO and applied for NIRF ranking; the process of which should be completed within next 02 months.

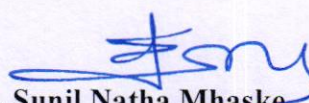
Item No. 6: To sensitize the students regarding "Student satisfaction Survey".

As per the new NAAC HSM format under criteria II, NAAC is conducting a Student Satisfaction Survey regarding Teaching — Learning and Evaluation, which will help to upgrade the quality in higher education.

Resolution No.6: Afer the detailed discussion on the questionnaire, all Heads of the departments are requested to sensitize the student. Exhaustive list of students along with their contact numbers and e-mail id's will be prepared so as to make it available for NAAC office for conducting student satisfaction survey.

The meeting ended with vote of thanks to the chair.




Dr. Sunil Natha Mhaske
Dean & IQAC Chairman

Place: Ahmednagar

Date: 05th January 2021